TOWNSHIP OF FRONTENAC ISLANDS

Process used when a complaint is received with regard to;

By-law 2020 – 15 Regulating Trailers

Individual supplies written notification of contravention to the Township.

* Two working days granted to circulate information to Frontenac By-law Enforcement.

Frontenac By-law Enforcement reviews concern:

* Municipal Office is contacted if clarification on location or ownership is required.
* Once the information has been provided, Frontenac By-law Enforcement will undertake a site visit.
* If there is a contravention, a notice to comply is sent to the Property Owner by both registered and regular mail delivery.
* If necessary, advice of the Municipal Solicitor is requested.
* In the Notice of Contravention, a time frame is given to allow for the Property Owner to comply.
* A return site visit from Frontenac By-law Enforcement takes place, if no action has been taken, arrangements for removal commence.
* Any costs incurred for removal/storage are at the expense of the property owner, this expense can be paid prior to reclaiming the trailer within the identified time period or, if left unclaimed *can* be added to the Property Tax Role File of which the trailer was removed from.