



TOWNSHIP OF FRONTENAC ISLANDS

50 Baseline Rd, RR 4
Gananoque, Ontario K7G 2V6

Telephone 613-544-6348

**TENDER REQUIREMENT
PW 2026-002**

Supply Gravel for Howe Island and Wolfe Island

Bids can be for one Island or both Islands

CLOSING DATE: 12:00 (NOON) PM THURSDAY, March 19, 2026

COMPLETION: Material to be on Location

NO LATER THAN

June 1, 2026

2026 Gravel Tender

Sealed tenders will be received by: **Ms. Vanessa Latimer, CAO/Clerk**
The Township of Frontenac Islands
50 Baseline Rd.
Gananoque, Ontario K7G 2V6

ENVELOPE TO BE CLEARLY MARKED 2026 GRAVEL TENDER

TENDER CLOSING: **March 19, 2026, at 12 NOON.**

TENDER OPENING: **March 19, 2026, at 1:00 pm at the Howe Island**
Municipal Office at 50 Baseline Road, Howe Island

WORK TO BE COMPLETED: **June 1, 2026**

TENDER FOR: To **supply 17,000 tonnes** of 5/8" Type "M" Gravel +/- on Wolfe Island and to supply **7,500 tonnes** of 5/8" Type "M" Gravel +/- on Howe Island.

The gravel must be located on each Island to ensure access during the municipal road work.

LOWEST OR ANY TENDER NOT NECESSARILY ACCEPTED.

DESCRIPTION OF THE WORK

1. The Township of Frontenac Islands invites tenders to **supply and or stockpile on the island for which it was requested** approximately **17,000 tonnes** of 5/8" Granular M, as per Ontario Provincial Standards Specifications, located on Wolfe Island and **7,500 tonnes** of 5/8" Granular M, located on Howe Island.

SPECIAL PROVISIONS

1. The gravel is to be stockpiled with such equipment so that the material is accessible during the Municipal Road Work project(s). If such stockpile does not meet with the Public Works Leads approval, the Municipality reserves the right to charge any costs accrued to the Municipality back to the contractor, to pile the material to an acceptable standard.

BASIS OF PAYMENT

1. Payment at the Contract price shall be compensation in full for performing the work specified in the tender item and for the supply of all labour, equipment and materials, except as otherwise provided in the tender, necessary to complete the work to the satisfaction of the Municipality.

ADMINISTRATION ARRANGEMENTS

1. Sealed tenders will be received at the Township of Frontenac Islands as noted above.
2. Tenders received after the closing date and time shall not be accepted.
3. All queries regarding the work and services required under this project should be directed to:

Ms. Vanessa Latimer, CAO/Clerk
The Township of Frontenac Islands
50 Baseline Rd.
Gananoque, Ontario K7G 2V6
vlatimer@frontenacislands.ca

TERMS OF THE CONTRACT

1. Once awarded, the contract shall be completed on or before June 1, 2026

BASIS OF REJECTION OF TENDER

Tenders not conforming to the following requirements will be disqualified.

1. Tenders must be legible print, in ink.
2. Tenders must be received by the Municipality by the closing date and time.
3. Tenders must be on the form provided by the Municipality.
4. Tenders must be signed by an authorized official of the bidding organization with corporate seal affixed.
5. Tenders must not be qualified or conditional in any way.
6. All blank lines on the Tender Submission Form shall be completed and include **all** costs.

REJECTION OF AWARD

1. Bidders are informed that the Municipality accepts the bidder's submission in good faith and by so doing, if the successful bidder rejects the contract award or attempts to withdraw their bid after the opening date and time, the bidder shall then be liable for any or all costs incurred by the Municipality to award the contract to the next eligible bidder, the cost being the difference between the two bid submissions and any other costs incurred by the Municipality.

GENERAL CONDITIONS

1. The contractor shall abide by all Acts, by-laws and regulations relative to the performance of the work.
2. The contractor agrees to prepare to submit to the Municipality a total invoice for the amount of the tender, at the end of the contract.

3. The Public Works Lead shall mean the individual appointed to said position, or any such other person, partnership or corporation as may be authorized by Council to act on its behalf in any particular capacity.
4. If at any time, in the opinion of the Public Works Lead, damage is being done or is likely to be done to any highway or any improvement thereon, by the contractor's vehicles or other equipment whether licensed or unlicensed, the contractor shall, on the direction of the Public Works Lead and at the contractor's own expense, make changes in or substitutions for such vehicles or other equipment or shall alter loading or shall in some other manner remove the cause of such damage to the satisfaction of the Public Works Lead.
5. Where a vehicle is hauling material for use on the work under the contract, in whole or in part upon a highway and where motor vehicle registration is required for such vehicle, the contractor shall not cause or permit such vehicle to be loaded beyond the legal limit as specified in the *Highway Traffic Act*, whether such vehicle is registered in the name of the contractor or otherwise.
6. The bid must show the unit price, with the total for each section of the tender including all applicable taxes, as well as the total all inclusive bid price including all applicable taxes.
7. Conditional bids shall not be accepted.
8. Adjustments to the tender by telephone or fax will not be accepted. A bidder must withdraw or supersede his/her bid with a revised submission prior to the specified closing date/time.
9. Erasures, overwriting or strikeouts must be initialed by the person signing on behalf of the organization submitting a bid.
10. Prices are open for acceptance by the Municipality for thirty (30) calendar days from the tender closing date.
11. The Municipality reserves the right to reject any or all tender submissions in whole or in part without incurring any liability whatsoever.
12. All contractors and subcontractors shall comply with all legislation and regulations which may be applicable to this tender.

13. Should a bidder find discrepancies or omissions from the document prior to the closing date, the office of the Municipality issuing the tender is to be contacted as soon as possible in order that a written instruction or an addendum can be issued to each bidder.
14. The successful bidder shall have Health and Safety Policies and Practices in place.
15. Where the contractor is of the opinion that any of the work or services ought to be expanded, curtailed, reduced or modified, the contractor agrees to immediately advise the Municipality accordingly in writing and to obtain the prior written permission of the Municipality to make any such variation.
16. The contractor agrees to protect, indemnify, keep indemnified and save harmless the Municipality and its officers, servants and agents from and against all claims, demands, costs, actions, causes of actions, expenses, legal fees whatsoever which may be taken or made against them or any of them incurred or become payable by them or any of them for any loss, damage or injury, including death of any nature or kind whatsoever arising out of or in consequence of any act, neglect, or omissions including negligent acts or negligent omissions of the contractor in connection with the performance of this contract.
17. Materials supplied for this Tender are subject to *Ontario Provincial Standards for Roads and Public Works – Specifications for Material*, and field performance.

TENDER FOR CONTRACT - TENDER SUBMISSION FORM

2026 Gravel Tender Contract (Supply and or Stockpile)

The contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location and understands and accepts the said conditions and specifications and for the price set forth in this tender, hereby offers to furnish labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

It is agreed that the tender quantities are estimated only and may be increased or decreased by the Municipality without alteration of the tender price.

I / WE (contractor) agree to commence the work and to diligently perform the work continuously without undue delay and further commit to complete the work by June 1, 2026.

I / WE (contractor) hereby submit the following bid prices:

1. 17,000 tonnes – 5/8” Granular Type “M” – Wolfe Island

@ _____ per tonne = \$ _____
+ H.S.T. @ _____ % \$ _____

Total \$ _____

2. 7,500 tonnes– 5/8” Granular Type “M” – Howe Island

@ _____ per tonne = \$ _____
+ H.S.T. @ _____ % \$ _____

Total \$ _____

TENDER FOR CONTRACT - TENDER SUBMISSION FORM
(Continued)

COMPANY NAME: _____

ADDRESS: _____

TELEPHONE: _____

CONTACT NAME: (Print) _____

TITLE: _____

SIGNATURE OF AUTHORIZED
REPRESENTATIVE:

(Signature) I have the authority to bind the
Corporation.

DATE: _____

2026 GRAVEL TENDER/CONTRACT

This document shall become the binding agreement for the accepted quote(s), upon Council approval and authorized signing authority execution. A copy of the completed, executed document(s) shall be provided to the successful bidder(s).

For Office Use Only: _____

Recommended this _____ day of _____ 2026

Approved this _____ day of _____ 2026

Ms. Vanessa Latimer CAO/Clerk
The Township of Frontenac Islands