

TOWNSHIP OF FRONTENAC ISLANDS STREET/ROAD NAMING POLICY

Section 1 – Introduction

The function of Street/Road naming and numbering is to enable people, and emergency services, to locate properties readily.

Section 2 – Street/Road Naming Authority

- a) the naming of a new public Street/Road shall be the sole responsibility of the Township.
- b) the naming of a private Street/Road, (wherein individual properties are numbered in accordance with the emergency services directory of individual properties) shall be the sole responsibility of the Township.
- c) the renaming of all existing public and private Street/Roads shall be the sole responsibility of the Township.

Section 3 – Inventory of Acceptable Street/Road Names

The Planning & Public Works Department shall compile and process all proposed Street/Road names for suitability, appropriateness and conformity to the Street/Road naming policy of the Township and make recommendations to Council as it relates to same. The Planning & Public Works Department shall maintain an “Approved Street/Road Name List” that shall contain the names of those Street/Roads which have been approved by Council.

Section 4 – Other Street/Road Names

Street/Road names other than those found on the “Approved Street/Road Name List” may be entertained and approved by the Township, at the Township’s sole discretion, provided such names are not found to be in conflict with other Street/Road names within the Township of Frontenac Islands.

Section 5 – Street/Road Name Approval/Assignment Process

- a) the process for approving a Street/Road name(s) is as follows:
The Planning and Public Works Department receives a written request by the proponent of a name(s) which includes the proposed Street/Road name(s) and a brief but complete explanation for the name.
 - I. Wolfe Island Historical Society suggest names which would qualify as per the criteria identified under the General Policy Provision (Section 7) of this document.
 - II. Name(s) are checked for similarities and duplications in the Township and County Index.
 - III. Name(s) which do not currently exist anywhere in the County are circulated to the County Emergency Services Department for comments to ensure that similar names are not currently being considered in other municipalities.
 - IV. Upon approval by Council, the Street/Road name is placed on the “Approved Street/Road Name List” and is available for use.

Section 6 – Council Discretion

Council may, at any time, direct that a specific Street/Road name be used for a specific Street/Road.

Section 7 – General Policies for Appropriate Street/Road Names

- a) Names Honouring Those Who Have Served or Given Their Life in Public Service.
The Township will facilitate the naming of Street/Roads after Township residents who have lost their lives while serving within the Canadian Armed Forces or those who have served in the same Armed Forces.
- b) Names Honouring Individuals for Community Service or Local Historical Reasons.
- c) Names that reflect the Municipality's Agricultural and/or Recreational Heritage/Nature.

Section 8 – Specific Policies Regarding Suitability of Street/Road Names

- a) Ease of Spelling and Pronunciation
Street/Road names shall be easily pronounced, recognized and use conventional spelling to avoid difficulties in emergency situations, Street/Road names should be spelled the way they are pronounced.
- b) Individuals
Street/Roads named after individuals shall be a posthumous honour and Council shall consider such names provided that a written consent is obtained from the individual's surviving immediate family.
Proposed Street/Road names consisting of two words shall be changed to one word.
Only a person's last name shall be used unless additional identification is necessitated by the Township to prevent duplication with an existing Street/Road name in the Township.
- d) Street/Road Name Characteristics
Names should generally not exceed ten characters in length

Section 9 – Priority

In assigning Street/Road names, staff shall utilize names from the Approved Street/Road Name List when selecting names for a proposed Street/Road.

Names Honouring Those Who;

1. Have Served Their Country
2. Have given their Life in Public Service
3. Local Historical Significance
4. Reflect the Municipality's Agricultural and/or Recreational Heritage/Nature.